

## Bihar Medical Services & Infrastructure Corporation Limited

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### RFP for Empanelment of Architect Consultants

No. BMSICL/Infra/9/2013, Dated 25-09-2013

Expression of Interest are invited from reputed Architect-Consultants for taking up comprehensive Architectural & Engineering Consultancy services including preparation of plans, designs, interior designs, estimates of cost, tender documents, survey of land, soil test etc, for the development of various types of healthcare projects/facilities in Bihar.

**This Empanelment process is aimed towards expanding the list of empanelled architects under existing terms and conditions & fees payable.**

Interested firms have to submit their offer along with a demand draft (non-refundable) of Rs. 25000/- (Twenty five thousand only) in favour of Bihar Medical Services & Infrastructure Corporation Ltd., payable at Patna. The detailed RFP and documents that need to be submitted are available in the Tenders Section on the website [www.bmsicl.gov.in](http://www.bmsicl.gov.in)

The last date for the receipt of proposal is **15<sup>th</sup> October 2013 (15:00Hrs.)** through Speed Post/Courier/By Hand at Bihar Medical Services & Infrastructure Corporation, 5<sup>th</sup> Floor, Biscomaun Bhavan, Gandhi Maidan, Patna 800001-Bihar.

Sd/-  
Managing Director

## **INTRODUCTION**

Government of Bihar (GOB) is committed to provide timely and effective Health Care Services to the people of Bihar. A majority of the poor people of Bihar usually depend on Public/Government Health Care Delivery Systems to address their preventive and curative health needs. Optimal availability of good quality drugs procured at competitive prices, quality provision of health related services and proper construction and maintenance of health facilities are of paramount importance for better Health Care Delivery. In such a scenario, the financing and supply of drugs, services, etc. for government health services has become one of the key concerns for GOB.

To meet the above mentioned objectives in professional manner, GOB has set up the Bihar Medical Services & Infrastructure Corporation Limited (BMSICL) under the aegis of the Department of Health and Family Welfare (DOHFW). BMSICL is incorporated under the Companies Act, 1956 and is responsible for the procurement of quality drugs, equipments, services and works for the DOHFW.

The overall objective of BMSICL is to improve the performance of the health care system through systematic improvements in the quality, effectiveness and coverage of health services through proper infrastructure. The mandate for BMSICL is to strengthen the present Public Health Infrastructure in Bihar and build new health related infrastructure as per the plans and programmes of the Government of Bihar.

## **OBJECTIVES**

BMSICL requires the services of suitably qualified and registered Architects & Consultants to provide comprehensive Architectural & Engineering Consultancy Services including preparation of Plans, Designs, Interior Designs, Estimates of Cost, Tender document etc for various health's related Infrastructure Works in Bihar.

Bihar Medical Services & Infrastructure Corporation Limited intends to empanel additional Architect- Consultants for development of Health related infrastructure projects likes construction of hospital buildings both big and small in nature.

Expressions of Interest are invited from reputed Architect - Consultants for taking up comprehensive Architectural & Engineering Consultancy Services including preparation of Plan, Design, Interior Design, Estimates of Cost, Tender document etc.

The EOI and accompanying documents downloaded from the website, must be delivered by Speed post/Courier/By hand, no later than **15:00 hrs on 15 Oct 2013** in sealed envelope clearly labelled "**Expression of Interest for Architect-Consultant**" to the address given below:-

To,

The Managing Director,  
Bihar Medical Services & Infrastructure Corporation Ltd (BMSICL)  
5<sup>th</sup> Floor, Biscomaun Bhavan, Gandhi Maidan, Patna – 800 001, Bihar  
Tel No. 0612-2219634, 0612-2219635

The covering envelope and 'Technical offer' envelope will be opened on the same date i.e. **on 15 Oct 2013 at 16:00 hrs** in the presence of the BMSICL Officials and authorised representatives of the interested firms. After evaluation of the 'Technical offer', the technically qualified firms will be enlisted in the Empanelment of Architect-Consultant.

BMSICL will not be responsible for any delay in receiving the EOI proposals. The EOI documents submitted by the firms who are failing to provide requested information and Demand Draft against the cost of EOI document will be treated as non-responsive.

The EOI proposals will form the basis for Empanelment of Consultancy Firms. This EOI does not entail any commitment on the part of BMSICL either financial or otherwise.

BMSICL reserves the right to accept or reject any or all EOI proposals without incurring any obligation to inform affected applicants or the grounds.

The EOIs will be evaluated based on the information provided. Conditions regarding award of work is stipulated in the TOR. The consultancy firms will be selected as per guidelines as indicated in TOR.

For projects to be implemented in future; suitably modified TOR will be issued to the Empanelled Consultants and accordingly work would be entrusted to them.

**Conditions:**

- Successful consultants shall have to furnish within 15 (Fifteen) days of award of empanelment notice, a Performance Security amounting to Rs. 50,000 (Rupees Fifty Thousand only) in the form of a Bank Guarantee from any Nationalised/Scheduled Bank of India.

**Sd/-  
Managing Director,  
BMSICL**

## **TERMS OF REFERENCE (TOR) FOR EMAPANELMENT OF ARCHITECT-CONSULTANTS**

### **A. SCOPE OF SERVICES**

1. Carrying out field survey of project site: - The field survey would consist of plain table survey contour mapping, Soil investigation for determining the bearing capacity of soil, type of foundation to be used etc.
2. Preparation of preliminary drawings, modifying as per client's instructions and then submitting the final Architectural & Structural Working Drawings, Water Supply, Sanitary, Electrical & Mechanical drawings in six sets ( No extra will be paid for additional sets if required) including complete working drawings, preparation of Estimates & Tender documents and extending help in finalisation of tenders etc.
3. Site development, Boundary wall, Driveway, Landscaping drawings.
4. Detailed Estimates for all the above works.
5. Interior designs and Estimates for office interior works.
6. Helping in obtaining statutory approval wherever required.
7. Helping in finalisation of the tender and execution of the agreement.

### **B. ELIGIBILITY CRITERIA**

1. Should have satisfactorily completed at least two works of similar nature preferably in health related infrastructure works of not less than Rs. 500.00 Lakh in Government, Semi Government / P.S.U. or Large Private Sector Companies in the last five (5) years.
2. Should have adequate technical manpower.

### **C. DETAILS OF THE TECHNICAL BID TO BE SUBMITTED BY THE APPLICANTS:**

The application shall be submitted in sealed envelope super scribed "TECHNICAL BID".

Following details are to be submitted by the Agency/individual along with the application.

- i. Name and address of firm/individual along with Registration No. (Annexure 'A' and/or Annexure 'B')
- ii. List of projects/Buildings for Central/State Government, Central/State P.S.U's Central/State Local Bodies, autonomous bodies and large Private Sector companies handled during the last five (5) years ending March 2013 clearly indicating quantum, cost and scope of work in the prescribed Performa attached (Annexure 'C')
- iii. Organisation Chart/List of Technical Professionals with bio-data of each professional member (Annexure 'D')

- iv. Details of infrastructure (Annexure 'E')
- v. Names of Institutions empanelled with (Annexure 'F')
- vi. Competitions and awards conferred with salient features (Annexure 'G')
- vii. Turn over details with Copy of audited Balance Sheet for the last 3 Financial Years. (Annexure 'H')
- viii. Details of current works in hand including their cost (which are not covered under Sl. No. ii above) (Annexure 'I')
- ix. Valid Income Tax /service tax Clearance Certificate (ITCC) issued by Income Tax Department.

**D. TYPE OF WORK, APPROVED FEE & TIME SCHEDULE**

Sl.No	Name of Work	Approved Rate	No. of Sites	Completion period (In days)
1.	Soil Test for each site on lump sum basis.	Rs. 35000/- each site	1-5 Site	20
			6-15 Site	30
			16-25 Site	45
			25 and above site	60
Sl.No.	Name of Work	Approved Fee %	Project Cost	Completion period ( In days)
2.	Submission of Site Plan ,detailed Architectural Drawings in 5 (five) sets including cross sectional and two side elevation etc.) after obtaining approval of the client with Rough estimate on plinth area basis as per B.C.D. norms including survey of land , on percentage basis.	0.40 % of project cost	Up to 10 Crores	20
			10 Crore–100 Crore	30
			100 Crore Above	45
3.	Architectural, Structural, PHE, Electrification, Mechanical, Other health infrastructure work and Campus & External Development Work including preparation of detailed Estimates, Bill of Quantities and Tender Documents.	0.75 % of project cost	Up to 10 Crores	30
			10 crore -100 crore	45
			100 crore Above	60
4	Interior Architectural works including preparation of detailed estimates, bill of quantity and tender documents	0.60% of project cost	-----	30
5	“Repeat job” on same design in different parts of the state	0.40% of project cost		30

## **E. PAYMENTS SCHEDULE**

**For Item No. 01-within 15 days from submission of bill**

**For Items No. 02. in the Time Schedule, Payment will be done as mentioned below.**

- On approval of Preliminary Drawings & Rough Estimate – 30 % of the Fees.
- On Submission of Final Revised Drawings & Estimate on Plinth Area – 40 % of the Fees.
- On Technical Approved of the Estimate – 30 % of the Fees.

**For Items No. 03 in the Time Schedule, Payment will be done as mentioned below:**

- On Submission of Architectural drawing , structural drawing along with design calculation and vetting by CDO/NIT/IIT etc – Upto 40 % of the total fee.
- On Submission of the detailed estimate, along with BOQ as per prevailing SOR of BCD/DSR/ Analyzed Rate ( in case of non scheduled item along with 3 quotations ) and GAD in six sets on std size with CD.-up to 25% of Total fee.
- On Technical Sanction of the estimate – Up to 20 % of the Fees.
- After Successful completing the Project and Submission of As built drawing in two sets along with CD – 15 % of the Total Fees.

**F. Penalty for delay:-** If work is delayed by a week for reasons attributable to the consultants action, Penalty by way of liquidated damage shall be recovered from the consultant at the rate of 2% of total consultancy fee per week subject to maximum limit 10% of total consultancy fee.

## **G. SUBMISSION OF BIDS**

- The 'ORIGINAL' proposal shall be prepared in indelible ink. It shall contain no inter-lineation or overwriting, except as necessary to correct errors made by the firm itself. Any such corrections must be initiated by the person or persons who sign(s) the Proposals.
- All pages of the 'ORIGINAL' Proposal shall be signed by the eligible authority.
- The E.O.I. should be submitted in ORIGINAL in a sealed envelopes contain all the above details marked 'Technical Bid', along with the cost of document in the form of Demand Draft of Rs. 25000/- (Rupees Twenty Five Thousand) in a separate envelope. The two parts of the envelope shall be as follows:-

## **PART 1: TECHNICAL BID**

## **PART 2: COST OF DOCUMENT**

- The above both Envelopes put together by eligible consultancy firms in one single outer envelope. It shall be sealed and should be clearly labelled as "Expression of Interest for Empanelment of Architect-Consultants". Also the envelope must be clearly marked "**DO NOT OPEN, EXCEPT IN PRESENCE OF THE TECHNICAL COMMITTEE**" and should be delivered by speed-post/courier/by hand, not later than **15:00 hrs on 15 Oct 2013** at the following address:-

To,

**The Managing Director  
Bihar Medical Services & Infrastructure Corporation Ltd (BMSICL)  
5<sup>th</sup> Floor, Biscomaun Bhavan, Gandhi Maidan, Patna – 800 001, Bihar,  
Tel No. 0612-2219634, 0612-2219635**

- Completed proposal must be delivered on or before the Bid Due Date and time.

## H. Selection Criteria:-

The firm shall be weighted on the basis of 100 marks assigned for the credentials (Technical and Financial Capabilities) will be as follows:-

- a. Average annual turnover in last three years-Maximum 20 marks.

Upto 100 Lakh	100 to 200 Lakh	200-500 Lakh	More than 500 Lakh
5	10	15	20

- b. Project Completed (Building Work in last three years)- Maximum 20 marks.

Upto 20 Crore	20-100 Crore	More than 100 Crore
10	15	20

- c. Experience of Technical Person-Maximum 15 marks.  
d. Experience in the state of Bihar for consulting services in building work-Maximum 5 marks.  
e. Experience in constructing health related facilities/Infrastructure-10 marks  
f. Presentation relating to firm's usefulness to BMSICL before Technical committee- 30 marks.

On the basis of aforesaid mentioned selection criteria presently only few Architect/Consultant will be selected for empanelment. However empanelment of more Architect/Consultant In future would be at the sole discretion of BMSICL.

**Note:- The presentation before the technical committee will be held on 16 Oct 2013 at 11:00 A.M onwards. The presentation duration shall be limited to maximum of 10 minutes.**

**ANNEXURE 'A'**

**INFORMATION OF TECHNICAL CAPABILITIES**

**Name & Address of firm/individual and Qualification with membership of Professional bodies:**

Name & Address of firm	Age/Date of incorporation	Academic Qualification		Membership of Professional Bodies	Professional Experience in years	Remarks
		Year of passing	College/Unv.			

Signature of Architect/Consultant

**ANNEXURE 'B'**

**STATUS OF FIRM WITH YEAR OF ESTABLISHMENT**

Name of firms with Address	Proprietor/Partnership	Name of proprietor/Partners	Year of establishment	Registration No.

Signature of Architect/Consultant

**ANNEXURE 'C'**

**List of Projects/Building completed in the last three years upto 31.03.2013 and costing above Rs. 1.50 Crore each.**

Sl. No.	Name & location of project	Classification of Building.	F.Y.	Project Cost in Rs. Lakh.	Built up area in Sqm.	Details of the project.	Certificate of client attached(Y/N)

Signature of Architect/Consultant



**ANNEXURE 'D'**

**Organization chart/list of Technical Professional with bio-data of each professional.**

<b>Sl. No.</b>	<b>Technical Professional</b>	<b>Name</b>	<b>Designation</b>	<b>Qualifications</b>	<b>Total years of Experience</b>	<b>Experience in the firm</b>
<b>1</b>	Architect					
<b>2</b>	Structural Consultant					
<b>3</b>	Electrical Consultant					
<b>4</b>	Plumbing & Water Supply Consultant					
<b>5</b>	Landscape Consultant					
<b>6</b>	Interior Design Consultant					
<b>7</b>	Health Care Planners					
<b>8</b>	Any Other Professionals					

Signature of Architect/Consultant

**ANNEXURE 'E'**

**DETAILS OF AVAILABLE INFRASTRUCTURE**

Built-up space in Sqm.		Description of Computer software Infrastructure available
Head Office	Branch Office(s) if any	

Signature of Architect/Consultant

**ANNEXURE 'F'**

**Name of Institutions empanelled with year of empanelment with proof of the same**

Sl. No.	Name & Address of Institution empanelled with	Year of Empanelment	Attach Proof (Y/N)

Signature of Architect/Consultant

**ANNEXURE 'G'**

**Competitions and awards conferred with salient feature**

I)

ii)

iii)

Signature of Architect/Consultant

**ANNEXURE 'H'**

**TURN OVER DETAILS:-**

Si.No.	F.Y.	Turn over in Rs. Lakh	Remarks
1.	2010-11		
2.	2011-12		
3.	2012-13		
	Total		

**Note:- Attach Copy of Audited Balance Sheet For the Last 3 Financial Years.**

Signature of Architect/Consultant

**ANNEXURE 'I'**

**List of Projects/Building in hand costing above Rs. 1.50 Crore each.**

Sl. No.	Name & location of project	Classification of Building.	F.Y.	Project Cost in Rs. Lakh.	Built up area in Sqm.	Details of the project.	Certificate of client attached(Y/N)

Signature of Architect/Consultant

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