

**MINUTES OF TECHNICAL EVALUATION COMMITTEE MEETING FOR
TECHNICAL BIDS FOR SELECTION OF SERVICE PROVIDER FOR
SCANNING & DIGITIZATION.**

Date: 23rd August 2023

Venue: BMSICL Conference Hall.

The Technical Committee Meeting for technical bids for selection of service provider for scanning & digitization was held on **23rd August 2023** under the Chairmanship of **Dr. Anil Kumar Tiwari**, Director in Chief, Department of Health, GoB. The other committee members present in the meeting were:

1. Sh. Sudhir Kumar, Joint Secretary, Department of Health, GoB.
2. Sh. Ravindra Kumar, GM (Procurement), BMSICL.
3. Sh. Mrityunjay Kumar, AO, SHSB.
4. Sh. Priya Ranjan Raju, GM (Administration), BMSICL
5. Sh. Sunil Kumar Singh, GM (Logistics), BMSICL.
6. Sh. Navindra Kumar, DGM (Equipment), BMSICL.
7. Sh. Mohit Kumar, Manager (Systems), BMSICL

2. The details of the invited tender are as follows:

1. Bid Number- BMSIC/SCANNING/01-2023.
2. Bid floated date- 31/03/2022.
3. Bid End Date -27/04/2022.

3. The Tender has been floated on eproc-2 selection of service provider for scanning & digitization.

4. It was found after opening the tender on the Gem Portal that total 03 (Three) following bidders participated in the tender.

S. N.	NAME OF THE BIDDER
1.	M/S Active Media Group
2.	M/S Informatics Publishing Limited
3.	M/S Suprab Enterprises

5. It was therefore unanimously decided to recommend for technical preliminary evaluation of all received 03 (Three) bids by the system wing of the BMSICL.



6. Accordingly, technical evaluation of the bids completed and after perusal of the technical evaluation sheets the firm wise technical evaluation finding by TEC in its meeting were recorded as follows

S. N.	NAME OF THE BIDDER	Technical Qualification status (Qualified / Disqualified)
1	Active Media Group	Qualified
2	Informatics Publishing Limited	Qualified
3.	Suprab Enterprises	Qualified

7. As per above chart all three bidders were technically qualified. It was therefore unanimously decided to recommended for uploading the bidder wise technical qualification sheet on BMSICL website at least 7 days for objection and then after 7 days financial bid opened for all three qualified bidders.


6. The meeting thus concluded with a vote of thanks.


(Mohit Kumar)


Manager (Systems), BMSICL, Patna.


(Navindra Kumar)


DGM (Equipment), BMSICL, Patna.

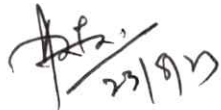

(Sunil Kumar Singh)
GM (Logistics), BMSICL, Patna

(Priya Ranjan Raju)
GM (Administration), BMSICL, Patna


(Mritunjay Kumar)
AO SHSB, Patna


(Ravindra Kumar)
GM (Procurement), BMSICL, Patna


(Sudhir Kumar)
Joint Secretary, Department of Health,
Govt. of Bihar


(Dr. Anil Kumar Tiwari)
Director in Chief, Health Dept.
Govt. of Bihar



Sl.No.	Technical Evaluation Parameter	Point System	Max.Marks	Supporting Document	SUPRAB ENTERPRISES		ACTIVE MEDIA GROUP		INFOMATICS	
					MARKS	REMARKS	MARKS	REMARKS	MARKS	REMARKS
35										
A	Bidder's Competence	≥INR 0.5 crore-7 Marks	10	Copy of the audited Balance sheet and Profit and Loss Statement of the company and Certificate from the Chartered	10	Submitted (PgNo:85-87)	10	Submitted (PgNo:72-74)	10	Submitted (PgNo:2)
		≥ INR1.0 crores-7.5 marks								
		>2 INR crores-10 marks								
	Bidder should own minimum 20 scanners (combination of ADF/Flat-bed/Book High Speed Scanners-minimum one of each type).	>25machines - 15 marks	15	Self-Declaration signed by the Authorized Signatory stating the total number of scanners owned as per type.	15	Submitted (PgNo:108-110)	15	Submitted (PgNo:99-100)	15	Submitted (PgNo:467)
	Bidder should have ISO 27001:201 certification		10	Copy of the valid certificate	10	Submitted (PgNo:117)	10	Submitted (PgNo:109)	10	Submitted (PgNo:227)
B	Relevant Exp.		35							
	Minimum 10 lakh images scanned cumulative over the last 3 financial years (FY 2018-19, 2019-20, 2020-21) in govt./public/PSU project in India	≥ 10 lacs and ≤ 15 lacs- 25 Marks >15 lacs - 35 marks	35	Copy of Work Order and Work Completion Certificate signed a competent authority clearly stating volume of scanning work completed.	35	Submitted (PgNo:90-98)	35	Submitted (PgNo:99-100)	35	Submitted (PgNo:767-812)
C	Technical Presentation		30							
	Detailed understanding of the scope of project, approach & methodology, detailed project plan along with the timelines and resource deployment plan, understanding and mitigation of risks.	20		Overall project strategy, approach to meet the requirements of the project, complete project plan with proper timelines, responsibility matrix, identification of risks and mitigation of identified risks.	20	Submitted (PgNo:157-164)	20	Submitted (PgNo:135-146)	20	Submitted (PgNo:487-503)
	Demonstration of Scanning, Indexing uploading process and implementation of Data Management System	10		The Bidder shall demonstrate the scanning, indexing activities with the scanners proposed in the technical proposal.	10	Submitted (PgNo:157-164).	10	Submitted (PgNo:135-146)	10	Submitted (PgNo:487-503)
	TOTAL MARKS		100			100			100	

Reprint

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TECHNICAL EVALUATION SHEET HAVING BID REF NO.:BMSIC/SCANNING/01-2023

TECHNICAL EVALUATION SHEET HAVING BID REF NO.:BMSIC/SCANNING/01-2023					
BID REQUIREMENT			NAME OF FIRM		
Sl. No.	Qualification Criteria	Documentary Evidence	SUPRAB ENTERPRISES	ACTIVE MEDIA GROUP	INFOMATICS
1	The bidder should be a company registered under Indian Companies Act, 1956 / 2013	Certificate of Incorporation, Registration Certificate	Submitted (Page No:-6)	Submitted (Page No:7)	Submitted (Page No:318)
2	The bidder should be registered under shop and establishment act.	Certificate of Registration	Submitted (Page No:6)	Submitted (Page No:7)	Submitted (Page No:319-320)
3	The bidder should be operation in India for at least 5 years as on 31.03.2022	Certificate of Incorporation, Registration Certificate	Submitted (Page No:6)	Submitted (Page No:7)	Submitted (Page No:318)
4	Bidder should have minimum average turnover of INR 50 Lakhs Any 3 consecutive financial years .	Copy of the audited Profit and Loss Statement of the company	Submitted (Page No:108-110)	Submitted (Page No:72-74)	Submitted (Page No:2)
5	Bidder must be profit making and must have positive net worth in last 3 financial years (FY 2020-21, FY 2019-20, FY 2018-19)	Certificate from the Chartered Accountant clearly stating the net worth for last 3 FY as mentioned	Submitted (Page No:108-110)	Submitted (Page No:72-74)	Submitted (Page No:330)
6	Bidder should have at least implemented 3 similar projects in India in Govt/PSU/ Private sector client with Project Cost minimum 20 Lacs INR	Copy of Work Order, Contract, Client Certificate	Submitted (Page No:90-98)	Submitted (Page No:75-98)	Submitted (Page No:353-360)
7	The Bidder should have scanned minimum cumulative number of files/ documents – 10 lac over the last 3 financial years (FY 2020-21, 2019-20, 2018-19) in India.	Copy of Work Order and Work Completion Certificate signed by a competent authority clearly stating the volume of scanning work completed. In absence of Completion Certificate, invoice copy of the ongoing completed work may be submitted showing the volume of work done	Submitted (Page No:90-98)	Submitted (Page No:75-98)	Submitted (Page No:767-812)
8	Bidder should own minimum 20 scanners (combination of ADF/Flat bed /Book Scanners). Further there should be minimum one unit of each type of scanner).	Self-Declaration signed by the Authorized Signatory stating the total number of scanners owned as per type.	Submitted (Page No:108-110)	Submitted (Page No:100)	Submitted (Page No:467)
9	Bidder should have valid certification of ISO 9001:2015	Copy of the valid certificate	Submitted (Page No:117)	Submitted (Page No:109)	Submitted (Page No:223)
10	Bidders should register with the GST Authorities in India	Copy of Registration Certificates with the GST Authorities	Submitted (Page No:118)	Submitted (Page No:110)	Submitted (Page No:321)
11	The bidder shall not have been blacklisted / banned / declared ineligible / declared having dissatisfactory performance by any State/Central Government or PSU or bilateral/multilateral funding agencies	Declaration letter by Bidder as per format given in the bid document	Submitted (Page No:176-180)	Submitted (Page No:105)	Submitted (Page No:349)
12	Bidder should have registered under EPFO & ESIC	COPY ofEPFO & ESIC Challan	Submitted (Page No:122-137)	Submitted (Page No:115-128)	Submitted (Page No:337-340)
13	RFP Document Fee and Bid Security/ EMD	EMD SUBMISSION	Submitted	Submitted	Submitted