



Bihar Medical Services & Infrastructure Corporation Limited

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www.bmsicl.gov.in

BIDDING DOCUMENTS
FOR SUPPLY AND INSTALLATION OF DESKTOP
COMPUTER SYSTEM

BID Ref No. BMSIC/System/01-2016

Bihar Medical Services & Infrastructure Corporation Limited
5th Floor, Biscomaun Bhawan, Gandhi Maidan,
Patna (Bihar), India.

INVITATION FOR BIDS
For Supply and Installation of Desktop Computer Systems

BID REFERENCE	BMSIC/System/01-2016
LAST DATE FOR SUBMISSION OF TENDER	13/6/2016 up to 3.00 pm
TIME AND DATE OF OPENING OF BIDS	13/6/2016 at 3.30 pm
PLACE OF OPENING OF BIDS	Bihar Medical Services & Infrastructure Corporation Limited, 5th Floor, Biscomaun Bhawan, Gandhi Maidan, Patna 800001.
ADDRESS FOR COMMUNICATION	Bihar Medical Services & Infrastructure Corporation Limited, 5th Floor, Biscomaun Bhawan, Gandhi Maidan, Patna 800001.

Invitation of Bids

1. BMSICL invites Sealed quotations in two bid systems (Technical & Commercial bid in two separate sealed envelopes contained in one bigger envelope) for Supply and Installation of Computer System as detailed below:

Requirement	1. Desktop Computer System – 16 Nos. Intel Core i5 Processor 18.5" LCD Monitor or better 4GB RAM 500 GB Hard Disk Windows 8.1 Pro Intel Graphics Card PS/2 / USB Optical Mouse Standard USB / PS/2 Keyboard 8 X DVD+/- R With Dual Layer Write Capability 3 Years On-site Comprehensive OEM Warranty Make : HP/LENOVO/DELL/HCL 2. Microsoft Office Home and Business 2013 – 16 Nos.
Technical Bid	The details for submission of Technical Bid is placed at Annexure-`A` .
Commercial Bid	The details for submission of Commercial Bid is placed at Annexure-`B` .

Terms & Conditions

1. The vendor has to submit a Demand Draft of Rs. 15,000 (Fifteen Thousand Only) in form of EMD in favor of The Managing Director, Bihar Medical Services & Infrastructure Corporation Ltd. (BMSICL) Payable at Patna.
2. The vendor has to submit a Demand Draft of Rs. 5,00 (Five Hundred Only) in form of Tender Fee in favor of The Managing Director, Bihar Medical Services & Infrastructure Corporation Ltd. (BMSICL) Payable at Patna.
3. Conditional tenders will not be accepted.
4. Quantity of tender can be increased or decreased at the discretion of The Managing Director, Bihar Medical Services & Infrastructure Corporation Ltd.
5. The material shall be supplied within 1 week from the date of issue of purchase order or as indicated in the purchase/work order.
6. The tender shall be valid for a period of 60 days from the date of opening.
7. The system should strictly confirm to the specifications as mentioned in the tender document. The System of lower specifications shall be rejected.
8. The order for the supply shall be made to the successful eligible bidder only.
9. The supplier shall install the system and bring it into complete operation and shall also provide training on the equipment, if required and no extra payment will be made on this account.

10. The supplier shall be responsible for any damage during transportation of the system. The System, broken, defective or substandard or not to the satisfaction of the competent authority shall have to be replaced by the supplier at his own cost.
11. Technical & Financial offer should be submitted in separate sealed envelopes duly marked. Earnest money should be attached with technical offer.
12. The financial Bid of only technically short listed Bidders will be opened.
13. Tenders received after due date and time shall be rejected. Delay due to postal system and excuse based thereon will not be accepted and risk is entirely that of the bidders.
14. In the event of any dispute the decision of BMSICL will be final and binding upon both the parties.
15. Typographical and Clerical errors are subject to correction.
16. Conditional offers and telegraphic/fax offers shall be rejected.
17. Other terms and conditions as in the Tender Advertisement shall apply.
18. Rates should be quoted in Indian Currency.
19. BMSICL reserves the right to cancel / annul the bidding process without assigning any reason thereof. BMSICL also reserves the right to accept or reject any or all bids in part or in full without assigning any reason thereof.
20. Bids may be sent by registered post or delivered in person on above mentioned address for communication. The responsibility for ensuring that the bids are delivered in time would vest with the bidder.

Payment Terms

1. All payments will be made in Indian Rupee Only.
2. Payment for the supply of the items will be done by BMSICL after receiving & verification of quality and subject to deduction of tax, if any.
3. Cheque/ Demand draft, 100% against delivery & verification.
4. The invoice should be raised in favour of The Managing Director, BMSICL.

Annexure – `A`

TECHNICAL BID:

BID REFERENCE	
NAME OF THE BIDDER	
COMPLETE OFFICE ADDRESS OF THE BIDDER	
CONTACT DETAILS OF AUTHORIZED PERSON OF BIDDER WHO HAS SIGNED THE TENDER.	
NAME	
ADDRESS	
PHONE (OFFICE)	
PHONE (MOBILE)	
E-mail	
DUE DATE & TIME OF SUBMISSION OF BID	
EMD PAYMENT DETAILS (DD NUMBER & BANK DETAILS)	

- Please specify the make & model and attach technical brochures.
- Submission of technical confirmation to the requirement:

Sl. No.	Items Description	Quantity	Compliance (Yes/No)
1	Desktop Computer System Intel Core i5 Processor 18.5" LCD Monitor or better 4GB RAM 500 GB Hard Disk Windows 8.1 Pro Intel Graphics Card PS/2 / USB Optical Mouse Standard USB / PS/2 Keyboard 8 X DVD+/- R With Dual Layer Write Capability 3 Years On-site Comprehensive OEM Warranty Make : HP/LENOVO/DELL/HCL	16	
2	Microsoft Office Home and Business 2013	16	

- Documents to be enclosed with the Technical bid are as under :

1. Duly signed & stamped Tender documents (All pages) as a mark of your acceptance.
2. Supporting information with respect to the technical data, drawings or booklets of product. Any product manual brief, test certificates available may be enclosed.
3. Copy of PAN & VAT duly Signed & Stamp.

- **Validity of Tender** – 60 days from the date of opening of Technical Bid.

Signature of the Bidder with stamp

Annexure – `B`

FINANCIAL BID:

1. Tender Ref. No.:
2. Name of the Tenderer:
3. The offer with rates for the schedule of requirements of items, as elaborated under, to be submitted. adhering to the format given below is a Pre-requisite for considering your quotations:

Sl. No.	Item Description	Quantity	Unit Price (INR)	Taxes As applicable (INR)	Total Price (INR)
1.	Desktop Computer System Intel Core i5 Processor 18.5" LCD Monitor or better 4GB RAM 500 GB Hard Disk Windows 8.1 Pro Intel Graphics Card PS/2 / USB Optical Mouse Standard USB / PS/2 Keyboard 8 X DVD+/- R With Dual Layer Write Capability 3 Years On-site Comprehensive OEM Warranty	16			
2.	Microsoft Office Home and Business 2013	16			
Total Cost (INR)					

Grand Total in Words:

** If there will be any deviation in between Total (In Figures) and Total in words , then Total in words will prevail .*

(Signature and stamp of the firm)

Date:

Place:

For

Authorized Signatories