

Letter no: BMSIC/25055/03/2019/2313

Date: 29/07/2019

SHORT TERM NOTICE FOR INVITING APPLICATION CUM QUOTATION FOR DIFFERENT AUDIT WORK AT BMSICL

Bihar Medical Services & Infrastructure Corporation Limited (BMSICL) has been incorporated on 26th July 2010 under section 617 of Indian Company Act 1956 as per the Sankalp cum Memo no. 466(12) Dated 19.05.2010 of Health Department, Government of Bihar.

BMSICL hereby invites sealed application cum quotation from the Firms/LLPs of Chartered Accountant (CA) for conducting the following Audit work: -

- (i) Tax Audit
- (ii) GST Audit

The detailed document consisting of terms & conditions, scope of work and selection criteria etc. are available at website - www.bmsicl.gov.in.

The interested firms /LLP of Chartered Accountant are requested to submit the sealed envelope containing the application along with quotation and the sealed envelope may be submitted superscripting "EMPANELMENT OF FIRMS/ LLPs OF CHARTERED ACCOUNTANT FOR DIFFERENT AUDIT WORK AT BMSICL" and addressed to *MANAGING DIRECTOR, BIHAR MEDICAL SERVICES AND INFRASTRUCTURE DEVELOPMENT CORPORATION LTD. 4th floor,, Bihar State Building Construction Corporation Limited, Shastri Nagar Hospital Road, Patna-800023* during the period 30th July, 2019 to 7th August, 2019. The application cum quotation is attached as annexure-A for kind reference.


(Chief General Manager-Supply Chain)



General terms and condition will be as follows: -

- a. Firms are required to submit their detailed profile.
- b. The Company reserves the right to accept/ reject any or all the offers without assigning any reason whatsoever therefore
- c. The Chartered Accountant Firms/ LLPs shall not sub-contract the assigned audit work.
- d. Neither the Chartered Accountant Firms/ LLPs nor its partner (s) or associates should have any interest in the business of the Company,
- e. Overwriting/ correction /erase and/ or use of white ink should be avoided in the offer. However, if any overwriting/ correction/erase is inevitable, the same should be authenticated with the signature & seal of authorized person of applicant Firms/LLPs.
- f. Declaration that applicant Chartered accountants Firms/ LLPs have not been banned/ de-listed/ de-barred from business by any PSU/Govt. Department during last 03 (three) years shall be submitted.
- g. Company shall deduct TDS/ any other tax/levy as per prevailing rules/rates.
- h. The assignment shall be completed within time frame specified by the company.

Scope of work for Tax Audit

Period: F.Y. 2018-19:

- a. Ensure proper maintenance and correctness of books of accounts and certification of the same.
- b. To report prescribed information such as tax depreciation, compliance of various provisions of income tax law etc.
- c. Reporting observations/discrepancies after a methodical examination of the books of account.
- d. Submission of Audit report in the prescribed format as required under Income tax Act,1961.

Scope of work for GST Audit

Period: F.Y. 2017-18:

As per the requirement of GST Act, the BMSICL is required to appoint GST Auditor. The appointed firms/ LLP are required to carry out GST Audit under section 35.(5) of CGST Act,2017 read with rule 80 of CGST rules,2017 as amended from time to time for its principal place of business and warehouses.

The auditor will be required to issue GST audit report including requisite reconciliation and certification of specific, incidental and ancillary records as for the requirements of the GST legislation or any other authority and as per the timeline fixed by the BMSICL for timely compliances of the GST legislation. GST Audit checkpoints will include the following: -

- a. Review of GST Registration Certificate and Amendment of core and non-core field filed by the Assessee.
- b. Maintenance of Books of Accounts and review of inward/outward supply of goods/services, stock of goods, input tax credit availed /utilized, output tax paid /payable, supplies attracting Reverse Charge Mechanism along with relevant document.
- c. Reconciliation of net outward/inward supplies as per GST with the financial statement
- d. Reconciliation of tax payable on reverse charges in supplies.
- e. Details of tax collected but not deposited with the Government.
- f. Matching input tax credit as per GSTR - 2 A Vs GSTR-3B and matching outward supplies as per GSTR - 1 Vs GSTR-3B.

Selection Criteria: The selection committee after examining the offer received from different Chartered Accountants firms will decide the application on the basis of minimum quoted rate.



Annexure - A

APPLICATION CUM QUOTATION FOR DIFFERENT AUDIT WORK AT BMSICL

1	NAME OF THE FIRM/LLP	
2	OFFICE/ CORPORATE ADDRESS	
3	TELEPHOE NUMBER	
4	EMAIL	
5	MOBILE NUMBER	
6	BRIEF PROFILE OF PERSONS WITH THEIR QUALIFICATION & ID PROOF WHO ARE RUNNING FIRM/ LLP (ENCLOSE SELF ATTESTED COPY OF THE SAME)	
7	REGISTRATION NUMBER OF FIRM/LLP FROM ICAI (ENCLOSE SELF ATTESTED COPY OF VALID REGISTRATION CERTIFICATE)	
8	PAN/TAN OF FIRM/ LLP & GOODS AND SERVICE TAX REGISTRATION NO. (ENCLOSE SELF ATTESTED COPY OF THE SAME)	
9	YEARS OF EXPERIENCE	
10	ANY OTHER INFORMATION FOR SUITABILITY (ENCLOSE SELF ATTESTED COPY OF CERTIFICATE)	
11	QUOTED RATE FOR: (a) Tax Audit Work of F.Y. 2018-19 (b) GST Audit Work of F.Y. 2017-18	

I, _____ - hereby declare that all the statements made and information provided here in above are true, complete and correct and in case any information found incorrect, I shall be disqualified for present engagement.

Date

NAME

Place

SIGNATURE & DATE

SEAL

List of enclosed Documents /Certificates

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