

**Meeting Minute of Technical Evaluation of Request of Proposal (RFP) Notice for Comprehensive annual maintenance contract of desktop computers & peripherals Systems having reference no. BMSIC/System/01-2017**

**Attendance:**

Shri Sheo Nandan Prasad, Asst. internal Financial Advisor, Health Department  
 Shri Sunil Kumar Singh, GM(Logistics), BMSICL  
 Shri Indu Shekhar, DGM (System), BMSICL  
 Shri Mahesh Atri, Manager(Finance), BMSICL  
 Shri Mohit Kumar, Asst. Mang (System), BMSICL

**Background**

Bihar Medical Services & infrastructure Corporation Limited has invited offer vide number: BMSIC/System/01-2017 Dated 09-10-17 for the comprehensive annual maintenance contract of desktop computers & peripherals systems. The RFP was also uploaded on BMSICL website. Last date for sale of RFP document was 30-11-2017 at 3:00 PM and the offers were opened on 30-11-2017 at 3:30 PM. Following four Bidders have participated for the Request for Proposal for comprehensive annual maintenance contract of desktop computers & peripherals systems.

Sl.No.	Company Name
1	Alliance InfoTech
2	Apex System Care
3	Puthur InfoTech Pvt Ltd
4	Planet infrastructure Management Pvt Ltd

The first meeting for Technical Evaluation was convened on 13-12-2017 at 3:30 PM. Preliminary evaluation was conducted and following documents were not submitted by enlisted bidders.

Sl.No	Company Name	Document
1	Alliance InfoTech	Maintenance of it hardware in any government agency (Assignment not less than 2,00,000)
2	Apex System Care	Number of service engineer Declaration by Hr head
3	Planet infrastructure Management Pvt Ltd	Authorized service provider of Any computer or Laptop

Committee had mutually recommended that the necessary document may be sought from the abovementioned bidder by letter and email. In light of the recommendations, the necessary information was sought from the bidders vide letter & email.

Two bidders namely M/s Alliance InfoTech, M/s Apex System Care has submitted the necessary document & which was verified by the technical committee & was found Satisfactory wherein technical Committee has mutually recommended that the following three bidders are found technically qualified as per the enclosed evaluation chart.

Sl.No.	Company Name	Status
1	Alliance InfoTech	Technically Qualified
2	Apex System Care	Technically Qualified
3	Puthur InfoTech Pvt Ltd	Technically Qualified
4	Planet infrastructure Management Pvt Ltd	Technically Disqualified

In this regards the minutes of meeting for no objection will be uploaded on website of BMSICL (bmsicl.gov.in) and after 7 days of no objection, the financial proposal of above mentioned technically qualified bidders may be opened.

Mohit Kumar  
08/11/18  
Sh. Mohit Kumar  
Asst.Mgr(Systems)

MU  
08/11/18  
Sh. Mahesh Kumar Atri  
Manager(Accounts)

Indu Shekhar  
8/11/18  
Sh. Indu Shekhar  
DGM(Systems)

S.K.S.  
08/10/2018  
Sh. Sunil Kumar Singh  
GM(Logistics)

S.N.P.  
8/11/18  
Sh. Sheo Nandan Prasad  
Assistant Internal Financial Advisor

Comparitive Chart of Short Term Request for Proposal (RFP) Notice for Comprehensive Annual Maintenance Contract of Desktop Computers & Peripherals systems having reference no. BMSIC/System/01-2017

Sl. No.	Company Name	RFP Fee (Yes/No)	EMD (Yes/No)	Legal Entity: Certificate of incorporation or Articles of Association of the Participant certificate/Deed of Partnership(For Firm)	Certificates:Valid GST registration certificate; PAN Card. (Yes/No)	Extracts from Audited/Certified financial statements and Balance sheet for last two financial years as per financial year of participating company/firm; OR Certificate from Chartered Accountant and Authorized Signatory. (Yes/No)	Number of Service Engineers or equivalent (B.E./B.Tech.) working in the company: Declaration by HR head of the Company. (Yes/No)	Number of technicians or equivalent (B.E./B.Tech./Diploma Certificate) working in the company: Declaration by HR head of the Company. (Yes/No)	Certificate by Authorized signatory with Address of office in Patna. (Yes/No)	Copy of Valid ISO certificates to be submitted certified by authorized signatory. (Yes/No)	Bidder must have successfully undertaken following number of assignments related to maintenance of IT hardware including desktops, printers, Scanners & Switches in any government agency in India during the last three financial years ☐ One assignment not less than the amount of Rs.2,00,000/- (Yes/No)	Authorized service provider of any major computer/laptop OEM. (Yes/No)	Status
1	Alliance Infotech	YES	YES	YES ( Page No.45-50)	YES( Page No 44,41-43)	YES(Page No. 17-40)	YES( Page No 16)	YES( Page No 16)	YES( Page No 15)	YES( Page No 14)	YES( Page No 51)	YES(Page No. 1-3)	Technically Qualified
2	Apex System Care	YES	YES	YES ( Page No. 61-65)	YES( Page No 72,69)	YES(Page No. 15-59)	YES( Page No 76)	YES( Page No 76)	YES( Page No 74)	YES( Page No 68)	YES(Page No. 1-14)	YES(Page No. 75)	Technically Qualified
3	Puthur Infotech Pvt Ltd	YES	YES	YES ( Page No. 95)	YES ( Page No. 105,109)	YES(Page No. 37-45)	YES( Page No 103)	YES( Page No 103)	YES( Page No 96)	YES( Page No 116-118)	YES(Page No. 47-79)	YES(Page No. 80-86)	Technically Qualified
4	Planet infrastructure Management Pvt Ltd	YES	YES	YES( Page No 30,41-56)	YES( Page No 18,19,37-40)	YES(Page No.20, 31-36)	YES( Page No 2)	YES( Page No. 2)	YES( Page No. 96)	YES( Page No 26-29)	YES( Page No 6-7,58-76)	NO	Technically Disqualified

*Mohit Kumar*  
8/1/18  
Sh. Mohit Kumar  
Asst.Mgr(Systems)

*MU*  
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