

SN	Level	Division	Post/Functions	No. of Posns	Roster	Salary Range	Brief J.D.	Qualification & Exp.
1	DGM	Projects	Projects/Construction	1	SC	55 to 80	execution, monitoring, quality control, supervision of infrastructure related projects.	Graduate in Civil Engineering with 4 years experience. For Govt. - Officers working as Executive Engineer or equivalent or who have completed required no. of years of service for being eligible for promotion to Executive Engineer level or equivalent. For Retd. - Retired as Executive Engineer or above.
2	Manager	Projects	Planning/Architecture	1	UR	30 to 55	prepare/check the design, drawings and estimates of the infrastructure projects, check the technical parameters of the project. Finalizing of document for evaluation of tenders, checking the DPR and Estimates.	Graduate Degree in Architecture/Design/Building Planning. For Govt. - Officers working as Assistant Engineer or equivalent/Junior Engineer who has completed required no. of years of service for being eligible for promotion to Assistant Engineer or equivalent level. Retired as Assistant Engineer or above
3	Asst. Mgr	Admn	Admin/Strategy & Planning	2	UR - 1, EBC - 1	20 to 30	Assist in the functioning of Adm/Establishment Dept. Assist in the Planning, Strategy, policies, procedures, communication, public relations, coordination and related functions.	Graduate Degree in Communication/Planning/Public Policy/Public Admin/Economics/PR/ BBA/ Political Science/Hospital Administration/Development
4	Asst. Mgr	F&A	Finance / Accounts	3	UR - 2, EBC -1	20 to 30	Assist in the functioning of the Finance / Accounts Dept.	Graduate degree in Commerce/Finance. CA/MBA(Fin)/CS
5	Asst. Mgr	Logistics	Logistics/ Warehouse/ Systems/ Service	5	UR - 2, EBC - 1, SC - 1, BC - 1	20 to 30	Logistics, Supply chain, inventory management, warehousing and stores, system and IT structure, transportation and delivery, vendor management and related issues for procurement of goods, services and facilities.	Graduate degree in Operations/ Mechanical Engg/Process Engineering/Bio-Engineering/ Chemical Engg/Pharmacy/Mathematics/ Statistics/ Inventory/Supply Chain/Logistics/ Computer Science/Electronics & Communication/Instrumentation
6	Asst. Mgr	Procurement	Drugs	2	UR -1, EBC - 1	20 to 30	Assist in the Procurement (Drugs) dept	Graduate degree in Pharma/Chemistry/Biochem/ Biotechnology/Bio-Engg/Chem. Engg
7	Asst. Mgr	Procurement	Equipment	1	UR	20 to 30	Assist in the Procurement (Eqpt) dept	Graduate degree in Biomedical Engg./Mechanical/ Industrial/Production/Instrumentation/Electronics
8	Asst. Mgr	Projects	Projects/Construction	11	UR - 6, EBC - 2, SC - 2, BC - 1	20 to 30	Assist in the Projects/Construction dept	Degree or Diploma in Civil Engg./Design/Architecture/Building Planning
9	Executive	Admn	Admin/Strategy & Planning/HR	5	Gen -3, EBC - 1, SC - 1	15 to 20	Assist in the functioning of the Admin/Establishment/HR Dept	Graduate Degree or Diploma in Communication/Planning/Public Policy/ Public Admin/ Economics/PR/ BBA/ Political Science/Hospital Administration/Development
10	Executive	Finance & Accounts	Finance / Accounts	3	UR - 2, SC - 1	15 to 20	Assist in the functioning of the Finance/ Accounts Dept.	Graduate Degree in Commerce/Finance/CA Inter/CS
11	Executive	Logistics	Logistics/ Warehouse/ Systems/ Service	6	UR - 3, EBC - 1, BC - 1, SC - 1	15 to 20	Assist in the managment/operations of warehouse/Logistics/Systems/Services dept	Graduate degree or diploma in Operations/ Mechanical engg/Process Engineering/Bio-Engineering/ Chemical Engg/Pharmacy/Mathematics/ Statistics/ Inventory/Supply Chain/Logistics/ Computer Science/Electronics & Communication/Instrumentation
12	Executive	Procurement	Drugs/Equipment	3	UR - 1, EBC -1, SC - 1	15 to 20	Assist in the Procurement (Drugs) & Procurement (Equipment) Dept	Graduate degree or diploma in Pharma/chemistry/biochem/biotech/Biomedical/Mechanical/ Industrial/ Production/Instrumentation/Electronics
13	Data Entry Operator			7	UR - 4, EBC -1, SC -1, BC- 1	10 to 15	Data Entry	Intermediate
14	Driver			2	UR - 1, EBC - 1	10 to 15	Driver	xth, with valid driving license